



Finance and Administrative Services Department • Purchasing Division
500 Castro Street • Post Office Box 7540 • Mountain View, California 94039-7540 • 650-903-6324 • FAX 650-968-5472

April 8, 2010

Insert Company Name and Address

PROPOSAL NO. R100520 REQUEST FOR PROPOSALS FOR ALARM MONITORING,
ANNUAL FIRE ALARM INSPECTIONS AND TESTING AND ANNUAL FIRE
SPRINKLER INSPECTIONS AND TESTING.

The City of Mountain View invites your submittal of a proposal to provide the above-referenced goods and/or services according to the attached specifications, terms and conditions. Please complete this proposal as instructed, and return to the City at the address specified below:

TO: Chris Hartje, Supervising Buyer
City of Mountain View
500 Castro Street
Mountain View, CA 94041
or
P.O. Box 7540
Mountain View, CA 94039-7540

Proposer shall furnish to the City of Mountain View goods and/or services as defined herein for the prices shown herein in accordance with the specifications, terms and conditions attached hereto.

This Request for Proposals includes the following sections:

- Section 1: Instructions for Submitting Bids (Pages 1-2)
- Section 2: Terms and Conditions (Pages 3-8)
- Section 3: Specifications (Pages 9 -29)
- Section 4: Bid Forms, Pricing Page and References (Pages 30-43)

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SECTION 1: INSTRUCTIONS FOR SUBMITTING RESPONSES

1. **Date Due:** 4:00 PM, THURSDAY, MAY 13, 2010

Preproposal Conference/Walk-Through:

☒ Required ☐ Not Required

If required, the date, time and location of the preproposal conference/walk-through will be noted below. If required, the Vendor must attend the preproposal conference/walk-through to ensure that the Vendor is completely familiar with the work requested. The Administrative Services Manager may waive this requirement if, in the opinion of the Administrative Services Manager, the Vendor is familiar with the job.

The preproposal conference/walk-through will be held from 1:30 PM to 3:30 PM on Wednesday, April 21, 2010 beginning at the City Hall Plaza Conference Room, 2nd Floor, 500 Castro Street, Mountain View, California.

2. **Questions:** Call Chris Hartje, Supervising Buyer, at (650) 903-6324 for questions regarding this proposal process.
3. **Reply Format:** The entire proposal form, including all attachments, must be returned by the due date to the above address. Vendors must submit three (3) copies of the proposal. Please minimize the bulk of your proposal by only submitting one (1) copy of standard brochures and materials. You are free to organize your proposal as you wish, as long as it includes the requested information and all of the forms included in this Request for Proposals (RFP) are completed as required. Vendors must number all pages of any attachments to the RFP and reference page and paragraph number of the RFP for all comments to the RFP. Vendors are asked to clearly identify any limitations or exceptions to the requirements inherent in this Request for Proposals. Alternative approaches will be given consideration if the approach clearly offers increased benefits to the City.

The proposal must include at least five (5) references of recent similar work experience, preferably for a governmental agency (e.g., City, County). These references must include a contact person, phone number, and length of time with the reference and brief description of the work/deliverables performed. The proposal must also include the Vendor's: most recent audited financial statements; number of years in business; description of any current ongoing litigation and who the litigation is with; number of employees in Northern California (listed by type of job category); business organization chart; ownership of your company;

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resumés of owner, president and/or top managers; and particular information regarding the individual who will be responsible for the work/deliverables requested in this RFP.

4. **Responsiveness and Selection Process:** The award determination will be made on a combination of criteria, including: total cost (including ongoing operating costs) and proposed value; similar successful experience; project management approach; technical merit; documented experience of employees to be involved with this service; quality and completeness of proposal; proof of warranty and repair services; degree and number of exceptions to specifications; proof of equivalency; flexibility and ability to be proactive; Vendor's ability to start the required services in a timely fashion; perception of company stability; and, if requested, oral presentation and tour of current similar work sites.

The City reserves the right to reject any and all proposals or to waive any minor errors, discrepancies or irregularities. The selection will be at the discretion of the Administrative Services Manager and may be made in any manner that best meets the needs of the City.

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SECTION 2: TERMS AND CONDITIONS

1. **Payment Terms:** The City's terms are, at a minimum, net thirty (30) days after receipt of all goods and/or services and receipt of an approved invoice.
2. **Time of Delivery/Completion:** Time is of the essence on this purchase order. The Vendor shall deliver all of the goods or complete all of the services called for under this proposal within the number of working/calendar days or by the date specified for completion in this proposal, unless the delays are caused by the City or by acts of God. Failure to deliver on time shall be grounds for termination of this Agreement or invoke "Liquidated Damages" if required below.
3. **Freight Charges:** All prices bid shall include all freight costs and ownership transfers to the City at the City's location and are F.O.B. destination to the designated locations. Freight, if quoted separately, shall be prepaid and added to the invoice with ownership transferring to the City when delivery is completed to the City's location.
4. **Liquidated Damages:**

☐ Required ☒ Not Required
5. **Firm Prices:** All quotes will be held firm for a minimum of sixty (60) days after the proposal due date listed above to allow adequate time for the City to consider each proposal and make an award. All blanks for unit price and total price shall be completed. Any discrepancy between the unit price and the extended or total price shall be determined by taking the lower price. Upon receipt of this proposal by the City, the Vendor shall be presumed to be thoroughly familiar with all the aspects of this proposal, including installation sites and all specifications and requirements of this proposal. The failure or omission to examine any location, equipment, form, instrument or document shall in no way relieve Vendor from any obligation in respect to this proposal.

Upon award, pricing shall be held firm through the duration of the agreement.

6. **Warranty:** The delivered or installed goods, equipment or services shall be warranted to be free from defects in materials and workmanship. The warranty period shall begin upon acceptance by the City. As a minimum, all goods, equipment and services shall be warranted to operate satisfactorily in accordance with the requirements of these specifications, the representations of the Vendor and the published specifications of the manufacturer(s) for a period of at least one

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(1) year. Any defective goods, equipment or services shall be replaced or repaired within three (3) days at the City's location during the warranty period at no expense to the City.

7. **Prevailing Wages:**

☐ Required ☒ Not Required

8. **MSDS:** General Industrial Safety Order 5195 requires Material Safety Data Sheets (MSDS) be supplied, for all applicable items, with the initial delivery.

9. **Licensed Contractor:** All contractors bidding on work requiring a State of California Contractor's License must state under penalty of perjury that they are a licensed contractor by listing their license number, date of expiration, type of license and description of that type of license.

Contractor's License No.: _____

Date of Expiration: _____

Type of License: _____

Description of License: _____

10. **Ownership and Collusion – Financial Interest by City Employees:** The bidder certifies, by signing this proposal, that he/she has not, directly or indirectly, been collusive with any other vendor or anyone else interested in this proposal. Additionally, the Vendor stipulates that no City officer or employee shall be financially interested, either directly or indirectly, in any contract, sale, purchase or lease to which the City is a party, and the Vendor stipulates that no City officer or employee has greater than five percent (5%) ownership in this company, as per Section 706 of the City of Mountain View Charter.

11. **Independent Contractor:** It is agreed that the Vendor is an independent contractor, and all persons working for or under the direction of the Vendor are Vendor's agents, servants and employees, and said persons shall not be deemed agents, servants or employees of the City.

12. **Assignment:** This Agreement, or any part of this Agreement, may not be assigned without the written consent of the other party.

13. **Termination:** The City may terminate this Agreement at any time with ten (10) days written notice. The City will only pay for goods or services ordered and

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accepted by the City. Any payments made in advance will be returned to the City on a prorated basis, with the City only paying for those services actually provided.

14. **Funding Out Clause:** The City may terminate this Agreement every June 30, based upon the City Council not funding the purchase of goods or services to be provided in this Agreement after each July 1.
15. **Nondiscrimination:** The Vendor shall afford equal employment opportunities for all persons without discrimination because of race, color, religion, sex, sexual orientation, political affiliation, national origin, ancestry, age, marital status or physical or mental disability.
16. **Applicable Laws and Attorneys' Fees:** This Agreement shall be construed and enforced pursuant to the laws of the State of California. Should any legal action be brought by a party for breach of this Agreement or to enforce any provision herein, the prevailing party of such action shall be entitled to reasonable attorneys' fees, court costs and such other costs as may be fixed by the court. Reasonable attorneys' fees of the City Attorney's Office, if private counsel is not used, shall be based on comparable fees of private attorneys practicing in Santa Clara County.
17. **Subcontractors:** The City prefers a proposal with a single or primary vendor. If you propose a multi-vendor or subcontracted approach, clearly identify the responsibilities of each party and the assurances of performance you offer. The Vendor is the prime Contractor and is solely responsible for all of the Vendor's subcontractors.
 - a. **Commercial General Liability/ Automobile Liability Insurance:** The Vendor shall obtain Commercial General Liability insurance and Automobile Liability insurance in the amount of One Million Dollars (\$1,000,000) per occurrence. If a general aggregate limit is used, either the general aggregate limit shall apply separately to this contract or the general aggregate limit shall be twice the required occurrence limit. The Vendor's insurance coverage shall be written on an occurrence basis.
 - b. **Professional Liability Insurance:**

☐ Required

☒ Not Required

If required, the Vendor shall obtain Professional Liability insurance in the amount of One Million Dollars (\$1,000,000) per occurrence. Professional

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Liability insurance must be maintained and evidence of insurance shall be provided to the City for at least three (3) years after completion of work.

- c. Workers' Compensation Insurance: The Vendor shall obtain statutory Workers' Compensation insurance and Employer's Liability insurance in the amount of One Million Dollars (\$1,000,000) per accident.
- d. Acceptability of Insurers: Insurance is to be placed with insurers with a current *Best Rating* of A:VII unless otherwise acceptable to the City.
- e. Verification of Coverage: Insurance, deductibles or self-insurance retentions shall be subject to the City's approval. Original Certificates of Insurance with endorsements shall be received and approved by the City before work commences, and insurance must be in effect for the duration of the contract. The absence of insurance or a reduction of stated limits shall cause all work on the project to cease. Any delays shall not increase costs to the City or increase the duration of the project.
- f. Other Insurance Provisions:
 - (1) The City of Mountain View, its officers, officials, employees and volunteers are to be covered as additional insured by Endorsement CG 20 10 11 85 for Commercial General and Automobile Liability coverage.
 - (2) For any claims related to this project, the Vendor's insurance coverage shall be primary and any insurance or self-insurance maintained by the City, its officers, officials, employees and volunteers shall not contribute to it.
 - (3) Each insurance policy required shall be endorsed that a thirty (30) day notice be given to the City in the event of cancellation or modification to the stipulated insurance coverage.
 - (4) In the event the Vendor employs subcontractors as part of the work covered by this Agreement, it shall be the responsibility of the Vendor to ensure that all subcontractors comply with the same insurance requirements that are stated in this Agreement.
 - (5) Approval of the insurance by City or acceptance of the Certificate of Insurance by City shall not relieve or decrease the extent to which

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Vendor may be held responsible for payment of damages resulting from Vendor's services or operation pursuant to this Agreement, nor shall it be deemed a waiver of City's rights to insurance coverage hereunder.

- (6) If, for any reason, Vendor fails to maintain insurance coverage that is required pursuant to this contract, the same shall be deemed a material breach of contract. City, at its sole option, may terminate this contract and obtain damages from Vendor resulting from said breach. Alternately, City may purchase such required insurance coverage, and without further notice to Vendor, City may deduct from sums due to Vendor any premium costs advanced by City for such insurance.
18. **Hold Harmless:** Vendor shall defend, indemnify and hold City, its officers, employees and agents harmless from any liability for damage or claims of same, including but not limited to personal injury, property damage and death, which may arise from Vendor or Vendor's contractors, subcontractors, agents or employees' operations under this Agreement. City shall cooperate reasonably in the defense of any action, and Vendor shall employ competent counsel, reasonably acceptable to the City Attorney.
19. **Reliance Upon Professional Skill:** It is mutually agreed by the parties that the City is relying upon the professional skill of the Vendor, and the Vendor represents to the City that its work shall conform to generally recognized professional standards in the industry. Acceptance of the Vendor's work by the City does not operate as a release of the Vendor's said representation.
20. **Entire Agreement:** This Agreement contains the entire understanding between the parties with respect to the subject matter herein. There are no representations, agreements or understandings (whether oral or written) between or among the parties relating to the subject matter of this Agreement which are not fully expressed herein. If the attachments or exhibits to this Agreement, if any, are inconsistent with this Agreement, this Agreement shall control.

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21. **Signatures:** The undersigned understands and agrees that the conditions set forth in the instructions to vendors, the terms and conditions, the specifications, together with the proposal and any other documents submitted in response to the foregoing, shall form a part of and be construed with the purchase order/contract.

VENDOR:

Company Name

Street Address of Company

Signature of Officer

City, State, Zip

Printed Name of Officer

Telephone No./Fax No.

Title of Officer

Federal I.D. Tax Number

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This Request for Proposal is for three separate services: Alarm Monitoring Services, Annual Fire Alarm Inspections and Testing and Annual Fire Sprinkler Inspections and testing. Each component is considered separate and can be bid separately. If in the course of your normal business operations you offer multiple services please bid for any services you provide.

SECTION 3: SPECIFICATIONS FOR ALARM MONITORING

1.0 General Conditions

- 1.1 The City of Mountain View is soliciting sealed proposals for the services of a security monitoring company to provide 24/7 alarm monitoring and report services for fire, security and/or panic alarm systems for the City's thirty-seven (37) fire and security alarm systems.
- 1.2 The Central Station must be UL-listed and FM-approved. There shall be two trained and experienced dispatchers on duty at all times.
- 1.3 Contractor must have a minimum of five (5) years of documented experience in the field of security alarm system monitoring where similar work was performed for a company or organization of similar size to the City of Mountain View.
- 1.4 Inspections if requested will be scheduled at each facility to accommodate occupant schedules. Some inspections will need to be performed after normal business hours. Contractor shall contact Facilities Section when arriving and leaving City sites.

2.0 Term of Agreement

- 2.1 The initial term of this agreement is for three (3) years. Upon mutual agreement between City and Contractor, the City may extend the contract for up to two (2) one (1) year extensions. Evaluation for extension of the contract will be done yearly prior to the anniversary date of each of the contracts. Upon end of contract, the City reserves the right to extend agreement on a month-to-month basis for up to ninety (90) days.

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3.0 Scope of Work

3.1 System Requirements

- 3.1.1 The Contractor shall provide all necessary monitoring equipment including: central station signal transmission and receiving equipment, including, but not limited to, digital control communicator, leased line control equipment and radio frequency signal transmitting devices, remote repeater systems (including encrypted code chips), digital keyboard pads and temperature alarm monitoring devices.
- 3.1.2 Contractor must provide twenty-four (24) hour service and maintain a telephone service for response to emergency service calls for twenty-four (24) hours a day, seven (7) days a week.
- 3.1.3 Communication from office to workers in the field must be maintained by beepers or other related communication equipment. Response to normal nonemergency calls shall be made within twenty-four (24) hours. Response to emergency calls shall be made within four (4) hours.
- 3.1.4 The Contractor is responsible for disposing of all obsolete or damaged equipment replaced by them under this contract.

3.2 Initial Equipment Inspection and Replacement

- 3.2.1 Each alarm system may be composed of a variety of devices including magnetic door contacts, passive infrared devices, microphones, annunciators, alarm control panels, etc. The configurations at many of the locations may be different. Contractor shall inspect each location for equipment and wiring configurations. Failure to fully inspect each site shall not relieve the awarded Contractor from making any repairs necessary to ensure a fully functional system.
 - 3.2.1.1 Contractor is required to note any and all discovered operational issues or equipment problems. A list of repairs must be submitted to the City.

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- 3.2.1.2 Contractor may provide a repair quote if such services are provided by the Contractor.
 - 3.2.2 Upon award of agreement, Contractor may elect to install new communication equipment to connect with City-owned equipment at their expense.
 - 3.2.2.1 Contractor shall correct deficiencies to any newly installed communication equipment and to contact Facilities Section for information regarding known deficiencies with the existing system.
 - 3.2.2.2 All existing exterior and interior monitoring points must be made fully functional upon initialization of new system services.
 - 3.2.3 The City will provide the POTS lines when needed. All fire alarm panels have two (2) dedicated telephone lines for communications.
 - 3.2.4 Contractor shall be responsible for the cost of making any adjustments or modifications to the equipment at each facility/location and is responsible for a complete and fully operational system. Any modification in the means of transmission must be preapproved. The City reserves the right to reject any proposed modifications that it judges to not be in the City's best interest.
 - 3.2.5 Once installed, all adjustments, modifications and equipment shall become the property of the City of Mountain View unless agreed to otherwise.
- 3.3 Alarm Monitoring
- 3.3.1 All signals from alarm systems are to be sent to Contractor's Central Station for appropriate handling. The Central Monitoring System must be UL-listed and FM-approved, staffed twenty-four (24) hours a day, seven (7) days a week by trained personnel.
 - 3.3.2 Contractor's primary duty shall be monitoring intrusion detection receiver equipment and other accessory equipment such as

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computers, tape recorders, consoles, etc. The utilization of answering services, dialers or annunciators is specifically prohibited.

3.4 Fire Alarms Monitoring

- 3.4.1 Upon receiving a fire alarm, the Central Station shall follow the procedures provided by the City for each location/facility.
- 3.4.2 The Central Station shall notify the City of Mountain View Police/Fire 911 Communications Center for any general alarms or use the appropriate facility call-out list for trouble or supervisory signals received using the quickest method available.
- 3.4.3 Central Station shall begin notification procedures whenever an alarm signal (trouble, supervisory or general alarm) is received.
- 3.4.4 All fire monitoring systems will send a signal to Central Station for timer testing. The Central Station shall notify appropriate responsible party (RP) of a timer test failure for the City to take corrective action, be it to request maintenance from the Contractor or by other appropriate action as needed.

3.5 Burglar/Panic Alarms

- 3.5.1 The Contractor shall begin the notification procedure whenever an alarm is not set at the appointed time or an alarm signal (trouble, supervisory, panic or intrusion) is received.
- 3.5.2 In addition, the Contractor shall establish a procedure for the receipt and disposition of all alarms, subject to approval by the City's Facilities Section.
- 3.5.3 Upon verification of a false alarm, through alarm identification code, the Contractor shall notify the appropriate contact person(s) of the false alarm signal.

3.6 Recordkeeping Requirements

- 3.6.1 Location Record Book: Within three (3) months after commencement of the contract, the awarded Contractor shall

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prepare a book of all the locations being serviced. Two copies of the book shall be prepared with separate sections for each location/facility and include by account identification. One (1) copy shall be provided to the Facilities Section and one (1) copy will be maintained at the vendor's office or appropriate location chosen by the approved vendor.

3.6.2 The following information is the minimum information to be included:

3.6.2.1 The location, contact person(s) name, telephone and/or cell phone numbers.

3.6.2.2 A list and location of all equipment (panels, pads, alarms), including manufacturer, make and model number.

3.6.2.3 Central Station profile information.

3.6.2.4 Central Station notification list.

3.6.2.5 A detailed zone description list.

3.6.2.6 The Contractor shall update the books annually or as serviced.

3.6.2.7 Allow the City to add/delete/update contact information.

3.6.2.8 Include up to ten (10) password changes per year per account where applicable. Each password change must be authorized and reported to the appropriate contact person.

3.6.2.9 Training instructions and explanation of any nonstandard system operations.

3.6.2.10 Free estimates for repairs and upgrades or replacements.

3.7 Alarm Reports

3.7.1 Reports to be provided on an as-needed basis by the Facilities Section or facility end users.

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- 3.7.2 At a minimum, reports shall include day, date, time and signal (open, close, test, alarm), user identification, zone identification, dispatch and disposition information.
- 3.7.3 Delivery method of reports to be mutually agreed upon; e-mail, Fax, USPS or independent courier are examples of acceptable methods.

3.8 End of Contract Services

- 3.8.1 All programmable panel access codes must be set to default codes to allow any authorized vendor access to the panels. A code, other than the factory default, is acceptable as long as a listing of pass codes is provided to the City.
- 3.8.2 Reprogramming must be completed within sixty (60) days of the end of contract. Final invoicing will not be paid until reprogramming has been completed.
- 3.8.3 There shall be no charge for this service unless stated in the quotation pages for this RFP.

3.9 Additional Panels

- 3.9.1 During the course of this agreement, additional facilities and systems locations may be added or deleted by the City. Contractor shall add or delete monitoring services upon receipt of notification by City. New system monitoring shall be quoted at same price of existing systems.
- 3.9.2 Contractor will work with City's construction contractor for monitoring or other requirements that are needed during and after construction so that systems are tied in and working properly.
- 3.9.3 New System Commissioning. Upon completing the installation of new system components, every alarm signal must be tested to the Central Station and a report shall be provided for each panel. Any new fire alarm panel installed must be an addressable FireLite panel set up with point monitoring. Zone monitoring is not acceptable for any fire alarm system.

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SECTION 4: SPECIFICATIONS FOR ANNUAL FIRE ALARM INSPECTIONS AND TESTING

1.0 General Requirements: The City of Mountain View is seeking a California Licensed Contractor (C7 Low-Voltage System Contractor or C10 Electrical Contractor) to provide annual fire alarm inspections for thirty-six (36) City-owned and operated facilities.

1.1 Contract Term

The initial term of this agreement is for three (3) years. Upon mutual agreement between City and Contractor, the City may extend the contract for up to two (2) one (1) year extensions. Evaluation for extension of the contract will be done yearly prior to the anniversary date of each of the contracts. Upon end of contract, the City reserves the right to extend agreement on a month-to-month basis for up to ninety (90) days.

1.2 License Requirements

Section 1001.5.2 of the California Fire Code allows the Chief to require periodic testing of fire alarm systems. The City of Mountain View fire alarm systems are required to be tested annually and a record of the test submitted to the Mountain View Fire Department. The test shall be conducted by a State Licensed (C10/C7) contractor only.

1.3 Inspection Scheduling

Inspections will be scheduled at each facility to accommodate occupant schedules. Some inspections will need to be performed after normal business hours. Contact Facilities when arriving and leaving City sites.

1.3.1 The Library will need to be done during hours of non-operation (early am or certain weekend hours), City Hall and the Center for Performing Arts will need to be inspected during weekend hours and before any performances at the Performing Arts. The awarded contractor will have a post bid conference to discuss specific issues with each location. Most of the inspections can be scheduled between 7am to 4pm daily.

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1.4 Inspection Reports

Fire Alarm System – Annual test reports must be on forms provided by the City of Mountain View Fire Department. Forms are available on the City's web site:

http://www.ci.mtnview.ca.us/city_hall/fire/programs_n_services/fire_prevention.asp

1.5 Inspection Verification

The City reserves the right to be present during any inspections. All inspections will conform to 2006 Cal NFPA 25 and to the regulations disseminated by the City of Mountain View Fire Marshal's Office. The City Fire Marshal is the authority having jurisdiction (AHJ) for the City of Mountain View.

1.6 Inspection Procedures

All testing will be in conformance with current Cal NFPA 25 requirements for activation, testing and inspection. Any equipment required to physically perform testing of devices is to be supplied by the successful vendor. Disclose any additional charges on the pricing quotation section if needed.

2.0 General Conditions

2.1 Contractor shall specialize in the inspection of fire alarm systems and have a minimum of five (5) years of documented experience in the field of fire alarm system inspections.

3.0 Time of Completion

3.1 Work shall commence within (30) thirty calendar days from date of award. Beginning locations shall be determined at preconstruction meetings. All locations shall have completed inspections within the first twelve (12) months of agreement.

3.2 Contractor shall schedule new inspections three (3) weeks in advance of existing inspection anniversary date. Locations with inspection dates within one (1) month of each other may be grouped together to create efficient work schedules and lower per location costs.

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4.0 Scope of Work

4.1 Audio and Visual Notification Appliances

Inspect audible and/or visual (horn, strobe and horn/strobe) notification appliances with similar notification appliances meeting current NFPA requirements.

4.1.1 Inspect duct detectors, water flow indicators, post indicator valve sprinkler supervisory switches, heat sensors, smoke detectors (all types and varieties), manual pull stations, motor and electrical relays, horn/strobes or strobes.

4.1.2 Inspect elevator recall and HVAC shutdown system.

4.1.3 Inspect HVAC systems controlled by relay to shut down upon general alarm or as currently configured (City Hall HVAC controls in same room as FACP).

4.1.4 Inspect smoke detectors in the Center for the Performing Arts. Inspect connections of Fire Fly's controlling three (3) fire doors.

4.1.5 Inspect the emergency power generator as it relates to the life safety protection system. Supervisory trouble signals may need to be sent in the event of a power failure and the activation of the emergency power equipment.

4.1.6 Inspect building occupant notification systems: horns, strobes or horn and strobes devices activated by the fire alarm system.

4.2 Safeguards, Fire Prevention and Emergency Procedures During Inspection

4.2.1 During fire alarm system inspection, the existing fire alarm system shall remain operational. The existing fire alarm system notifies the City of Mountain View Fire Department upon alarm indication via a signal transmitted to the off-site monitoring system via the DACT.

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- 4.2.2 Prior to inspection of the fire alarm system and after completion of work, Contractor will be responsible for notification of the City of Mountain View Fire Department. At no time will the fire sprinkler alarm system be impaired following completion of work at the end of the day.

5.0 Inspection Submittals and Documentation

- 5.1 Submit report indicating condition of all components inspected. Identify by location number, type description.
- 5.2 Provide completed Fire Alarm System – Annual Test Report as specified in Section 1.4 Inspection Report.

6.0 Alternate Bid Item – Annual Inspections (Burglary/Intrusion Systems)

- 6.1 At its option, the City may choose to include annual inspections services in this agreement, including the following specific requirements.
- 6.2 Contractor shall inspect and test all panels and system components during mutually accepted dates.
- 6.3 One copy of the annual inspection report per location shall be delivered to the Facilities Section.
- 6.4 During annual inspection, the following services shall be performed:
 - 6.4.1 Clean, adjust and test all control equipment.
 - 6.4.2 Inspect and test outlying field devices.
 - 6.4.3 Inspect and test to assure proper function of each device (i.e., keypads, passive infrared devices, door contacts, etc.).
 - 6.4.4 Load test all batteries, report batteries needing replacement.
 - 6.4.5 Test all signals to the Central Station and provide confirming documentation.

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- 6.5 The Contractor shall comply with all current local, County, State and Federal codes and regulations concerning the testing and maintenance of fire/burglary alarm systems.
- 6.6 The regularly scheduled testing shall be established at a time mutually convenient to the City and Contractor. For many of the City facilities, this will be after normal business hours or weekend hours for testing and inspection.
- 6.7 The Contractor shall give at least five (5) days notice of the agreed testing date.
- 6.8 The Contractor shall inform the City, in writing, of any deficiencies to the system within forty-eight (48) hours after the test. In the event of deficiencies, immediate resolution to minor issues is requested. Otherwise, retesting will be done after correction of the deficiency to provide the City with a passed inspection report.
- 6.9 Excludes all fire sprinkler control valves and associated fire sprinkler devices but inclusive of any electrical control component tied into the fire sprinkler devices to facilitate communications with or to the Fire Alarm Control Panel (FACP).

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SECTION 5: SPECIFICATIONS FOR ANNUAL FIRE SPRINKLER INSPECTIONS AND TESTING

1.0 General Requirements: The City of Mountain View is seeking a California Licensed C16 Fire Protection Contractor to provide annual fire sprinkler inspections, five (5) year fire sprinkler and five (5) year standpipe inspections services and to provide maintenance and repairs of fire sprinkler systems for thirty four City-owned and operated facilities.

1.1 Contract Term

The initial term of this agreement is for three (3) years. Upon mutual agreement between City and Contractor, the City may extend the contract for up to two (2) one (1) year extensions. Evaluation for extension of the contract will be done yearly prior to the anniversary date of each of the contracts. Upon end of contract, the City reserves the right to extend agreement on a month-to-month basis for up to ninety (90) days.

1.2 License Requirements

Section 1001.5.2 of the California Fire Code allows the Chief to require periodic testing of fire sprinkler systems. The City of Mountain View fire sprinkler systems are required to be tested annually, and a record of the test submitted to the Mountain View Fire Department. The test shall be conducted by a State Licensed (C16) contractor only.

1.3 Inspection Scheduling

Inspections will be scheduled at each facility to accommodate occupant schedules. Some inspections will need to be performed after normal business hours or on the weekend. City Hall, the Center for Performing Arts and the Civic Center Parking Garage will require a weekend inspection. The Library will require an early morning inspection schedule. Greater details will be provided at a scheduling meeting. Contact Facilities when arriving and leaving City sites.

1.4 Inspection Reports

Annual Fire Sprinkler Inspection Reports should be on approved forms approved by the City Fire Marshal. Sprinkler Five (5) Year and

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Standpipe Five (5) Year Inspection Reports must use forms as provided by the City of Mountain View Fire Department. Forms are to be submitted upon completion to Facilities Section.

Forms are available on the City's web site:

http://www.ci.mtnview.ca.us/city_hall/fire/programs_n_services/fire_prevention.asp

- 1.5 **Inspection Verification:** The City reserves the right to be present during any inspections. All inspections will conform to 2006 Cal NFPA 25 and to the regulations disseminated by the City of Mountain View Fire Marshal's Office. The City Fire Marshal is the authority having jurisdiction (AHJ) for the City of Mountain View.
- 1.6 **Inspection Procedures:** All testing will be in conformance with current Cal NFPA 25 requirements for activation, testing and inspection. Any equipment required to physically perform testing of devices is to be supplied by the successful vendor. Disclose any additional charges on the pricing quotation section if needed.
- 1.7 **Maintenance and Repair Services:** Any maintenance work or repairs required must be quoted and approved by the Facilities Section prior to start of any repairs or services. Repair parts must be California Fire Marshall-approved and new. The City reserves the right to request return of replaced parts at its discretion.
- 1.8 **Recordkeeping Requirements:** Location Books: Within three (3) months after commencement of the contract, the awarded Contractor shall prepare books of the locations being serviced. One book shall be prepared for each location/facility and include by account:
 - The location information: address, contact person(s) name, telephone and/or cell phone numbers, etc.
 - A list and location of all equipment (water flow sensors, PIV sensors, etc.), including manufacturer, make and model number, size and rating if there is such a rating (i.e., gallons per minute, pounds per square inch or voltage/amps).\
 - Copies of any completed or in-progress inspections.

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- The Contractor shall update the books annually or as needed.
- Training and explanation of the system operations.
- Free estimates for repairs and upgrades or replacements.

2.0 General Conditions

- 2.1 Contractor shall specialize in the inspection of fire sprinkler systems and have a minimum of five (5) years of documented experience in the field of fire sprinkler system inspections. Any technicians performing testing shall be certified by NFPA certified Associations, Trade groups or certified training programs.

3.0 Time of Completion

- 3.1 Work shall commence within (30) thirty calendar days from date of award. Beginning locations shall be determined at preconstruction meetings. All locations shall have completed inspections within the first 12 months of agreement.
- 3.2 Contractor shall schedule new inspections three (3) weeks in advance of existing inspection anniversary date. Locations with inspection dates within one (1) month of each other may be grouped together to create efficient work schedules and lower per location costs.

4.0 Scope of Work

4.1 Audio and Visual Notification Appliances

- 4.1.1 Inspect and test audible exterior bell systems to meet current NFPA requirements.
- 4.1.2 Inspect water flow indicators, post indicator valve sprinkler supervisory switches, and tamper switches and associated connections to relay modules as needed or necessary.
- 4.1.7 Inspect building occupant notification and evacuation procedures initiated by horns and strobes activated by the fire alarm system. Evacuation is via stairwells and exits to the exterior of the building.

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- 4.2 Safeguards, Fire Prevention and Emergency Procedures during Inspection
 - 4.2.1 During fire alarm system inspection, the existing fire alarm system shall remain operational (the system can be silenced to prevent false alarms or accidental notifications of building occupants. The existing fire alarm system notifies the City of Mountain View Fire Department upon alarm indication via a signal transmitted to the off-site monitoring system via the DACT or other communications connections.
 - 4.2.2 Prior to inspection of the fire alarm system and after completion of work, Contractor will be responsible for notification of the City of Mountain View Fire Department. At no time will the fire sprinkler alarm system be impaired following completion of work at the end of the day.
- 5.0 Inspection Submittals and Documentation
 - 5.1 Submit report indicating condition of all components inspected. Identify by location number and type description.
 - 5.2 Provide completed Fire Sprinkler System – Annual Test Report as specified in Section 1.4 Inspection Report.

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SECTION 6: RESPONSIBILITY OF CONTRACTOR AND CITY

1.0 Responsibility of Contractor

1.1 Examinations and Investigation by Contractor

1.1.1 Prior to submitting a bid, contractors shall examine all documents relating to this project and visit the job site to ascertain the nature of the work and the character of the job site. Contractors shall become familiar with the contractual requirements, project limitations, and various aspects of the work, physical conditions and surroundings of the job site.

1.1.2 Contractors shall include in their bids a sum sufficient to cover the costs of doing the work under the existing site conditions and project requirements. By submitting a bid for the project, the Contractor declares that he or she has thoroughly investigated the job site, examined all related project documents and is familiar and satisfied with the nature, character and condition of the project site, contractual requirements, project limitations and the various aspects of this project. The City will not consider any claims for compensation whatsoever on account of the Contractor's failure to fully investigate and examine the project requirements and job site conditions as required above.

1.2 Contractor shall assign a supervisor or Project Manager to the City's account in order to establish and maintain a consistent working knowledge of key issues and City personnel. This person shall be the main contact for all scheduled and nonscheduled services.

1.3 Contractor must attend pre-inspection meetings as specified by the City to ensure the scope of work is understood and to resolve any questions regarding scheduling, specifications, inspection and acceptance, responsibility of the Contractor and responsibility of the City.

1.4 Contractor shall provide all materials, tools, equipment and labor to complete each job in a safe and timely manner. Contractor shall provide an adequate number of skilled workmen who are thoroughly trained and experienced in the necessary crafts for the proper performance of the work.

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- 1.5 No subcontractors will be recognized, as such, and all persons engaged in the work of construction shall be considered as Contractor's employees. Contractor will be held responsible for subcontractor's work which will be subject to the provisions of the contract. Before any work is started, Contractor shall provide a written statement giving the names of all subcontractors and description of work to be subcontracted.
- 1.6 All Contractor's employees and subcontractors assigned to City must demonstrate they are United States citizens or have a legal right to work in the United States.
- 1.7 Contractor shall use care to not interfere with the daily operations of the site or site occupants. The Contractor shall minimize the noise impact during office hours.
- 1.8 Contractor shall provide informational warning signs at the entrance to each area to adequately advise the public of the work being done. If necessary, the Contractor shall provide for all traffic control personnel and equipment.
- 1.9 Contractor shall maintain sufficient safeguards against the occurrence of accidents, injuries or damage to any person or property. Barricades shall be placed around all work area.
- 1.10 Contractor shall be responsible for any defacement or damage to the existing site as a result of Contractor's work and shall be responsible to restore it to its original condition at Contractor's expense. The repair or replacement work shall be of equal or greater quality and in appearance to prior condition and to the satisfaction of the City. The repair or replacement method used shall be approved by the City's Facilities Manager.
- 1.11 The City assumes no responsibility for loss of or damage to materials or equipment owned or operated by the Contractor, his agents or employees. All work damaged due to vandalism or any other cause prior to acceptance of the work by the City shall be repaired or replaced by the Contractor at the Contractor's own expense.
- 1.12 Contractor shall comply with all applicable State and local laws, ordinances, codes and regulations. All safety orders, rules and

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recommendations of the Division of Industrial Relations of the State of California, applicable to all the work performed under this contract, shall be obeyed and enforced by the Contractor.

- 1.13 Contractor shall possess and maintain a current Contractor's and/or Trade License issued by the State of California as well as a City of Mountain View Business License at all times during the term of this agreement.
- 1.14 Contractor's employees shall wear a company uniform clearly identifying the company and shall present a neat and clean appearance at all times. All vehicles shall be clearly identified with either an equipment number or company logo.
- 1.15 Contractor shall give the City three (3) working days' notice prior to commencement of any work.
- 1.16 Unless otherwise specified, Contractor shall perform work between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, excluding City holidays. Times shall be discussed at the preconstruction meeting and shall become part of the scope of work thereafter.
 - 1.16.1 Inspections at City Hall, the Center for Performing Arts, the Library will require inspection during non-business hours meaning weekends or early am hours.
- 1.17 Contractor shall bill the City upon completion of work. All invoices shall provide detailed line item descriptions, quantities and unit prices for all parts, materials, special equipment/rigging, and all labor.
- 1.18 Unless otherwise stated and approved, all labor rates quoted shall be full compensation for all services performed under this agreement. No addition compensation will be made for mileage, travel time, field drawings, estimates, billing, follow-up warranty inspections and repairs or customer services.
- 1.19 All Contractor employees and subcontractor employees must be enrolled in the "Live Scan" fingerprint program and the Department of Justice shall determine whether any individuals have been arrested or convicted of a violent or serious felony or has a pending criminal proceeding for a felony as defined in Section 45122.1 of the California

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Education Code. This report must be received and accepted by the City from the Department of Justice prior to Contractor employees and subcontractor employees beginning work. No contractor, contractor employees, subcontractor or subcontractor employees shall commence or continue work without clearance from the Department of Justice.

- 1.20 While they are on the premises, workers shall display City-provided photo ID badges at all times. Workers without badges will be requested to leave the premises.
 - 1.21 All required fees related to the Live Scan application process and other travel costs and time associated with security clearance shall be the responsibility of the Contractor.
- 2.0 Responsibility of City
- 2.1 The City shall manage this project, visit the site, observe progress of work and report back to Contractor on performance and adherence to the specified requirements.
 - 2.2 The City shall be responsible for removal of any City equipment obstructing the work area unless specifically discussed at the preconstruction meeting. Should any equipment remain in the work area, Contractor shall use extreme caution to avoid causing any damage to equipment while working around such equipment.
 - 2.3 The City will administer the Live Scan program through the Mountain View Police Department and the Department of Justice and monitor the employee's status throughout the term of the agreement. In the event the employee is not eligible to work pursuant to Section 45122.1, the Contractor will be notified by the City in regard to the employee's ineligibility to work. All information obtained by the Department of Justice will be classified as confidential and is for the information of the approved Originating Agency Number (ORI) representative by the City of Mountain View.
 - 2.4 The forms and appointments may be obtained from the Mountain View Police Department at (650) 903-6344. Each applicant shall then make an appointment to obtain an application and to have fingerprints taken; charges will apply at this time (Fifty-Two Dollars (\$52) per applicant). The clearance process takes around two (2) weeks. After the clearance is

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given, the workers should make appointment with Facilities Division at
(650) 903-6323 for a photo session who will issue photo Contractor ID
badges to the workers.

- 2.5 The City shall provide each employee who has successfully passed the
background check with an identification badge (and keys as needed).

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Section 7: Bid Forms, Pricing Page and References

City Equipment: All existing panels are the property of the City of Mountain View. The inventory of existing panels is varied as to type, make and model, age and function and vary in how they report to the Central Station. In some locations there are multiple panels that are interconnected. At some locations the reason for interconnections and operational quirks of the panels are not known. There are some panels that are not monitored by the City and are shared systems with the Mountain View-Whisman School District. The chart below is best information available and should be relied on solely for informational purposes.

Category 1(A): ANNUAL ALARM MONITORING

<u>Facility/Location</u>	<u>Addresses in Mountain View</u>	<u>Alarm Type</u>	<u>Panel</u>	<u>Panel Location Information</u>	<u>Monthly Monitoring Price</u>	<u>Annual Extended Amount</u>
135 Bryant Street Parking Structure	135 Bryant Street	Fire	Silent Knight 5207	First Floor Electrical Room		
850 California Street Parking Structure	850 California Street	Fire	FireLite 9200UDLS	New – Electrical Room		
Adobe Building	157 Moffett Boulevard	Fire	FireLite MS5210	Located on Kitchen Wall		
Centennial Plaza	750 West Evelyn Avenue	Fire	FireLite	Main Electrical Room		
City Hall, CPA and Garage	500 Castro Street	Fire	FireLite MS 9600	Electrical Room on First Floor		
City Hall, CPA and Garage	500 Castro Street		– Shared –	Shared Panel with City Hall and Garage		
*City Hall, CPA and Garage	500 Castro Street	Intrusion	GE Concord 4 – GSM	Third Floor Electrical Room		
Community Center	201 South Rengstorff Avenue	Fire	Radionics D2212	Sprinkler System Only		
*Eagle Pool	650 Franklin Street	Intrusion/ WaterBug	GE Concord 4 – GSM	Sprinkler System Only		

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<u>Facility/Location</u>	<u>Addresses in Mountain View</u>	<u>Alarm Type</u>	<u>Panel</u>	<u>Panel Location Information</u>	<u>Monthly Monitoring Price</u>	<u>Annual Extended Amount</u>
East Mall	Alley by 257 Castro Street	Fire	-?-	Sprinkler System Only		
Fire Station No. 1	251 South Shoreline Boulevard	Fire	Notifier S1	Communications Room Near Captain's Office		
Fire Station No. 2	160 Cuesta Drive	Fire	Notifier SFP-1024	Main Electrical Room		
Fire Station No. 5	2915 North Shoreline Boulevard	Fire	Radionics D7212	Inside Day Room Cabinet		
*Flare Station	2606 North Shoreline Boulevard	Burg/Other	GE Concord 4 – GSM	Linked with SCADA		
Fleet Services	231 North Whisman Road	Fire	Radionics D7212	Second Floor Parts Room		
Golf Pro Shop	2940 North Shoreline Boulevard	Fire/ Burglar	Radionics D7412G	Pro Shop Safe Room		
Graham Concession Stand	1185 Castro Street	Fire	Gamewell	Electrical Room		
Graham Pump Station	1185 Castro Street	Fire	FireLite	Main Electrical Room		
Graham Pump Station	1185 Castro Street	Intrusion	Bosch	Main Electrical Room		
Library	585 Franklin Street	Fire	EST2/Radionics D7212	Main Electrical Room		
Michaels at Shoreline	2960 North Shoreline Boulevard	Fire	FireLite 9200UD	Back Room of Pantry by Rear Door		
Men's Dorm	235 North Whisman Road	Fire	Firelite	Local Alarm Only		
MOC Administration	231 North Whisman Road	Fire	Notifier AFP-200	East Hallway – Reports through Building B FACP		

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<u>Facility/Location</u>	<u>Addresses in Mountain View</u>	<u>Alarm Type</u>	<u>Panel</u>	<u>Panel Location Information</u>	<u>Monthly Monitoring Price</u>	<u>Annual Extended Amount</u>
MOC Buildings A, B and C	231 North Whisman Road	Fire	Notifier System 500/Radionics D9112	Building B – Main Electrical Room		
MV Child-Care Center	260 Escuela Avenue	Fire	Fire Lite	Electrical Room		
Mountain View Sports Pavilion	1185 Castro Street	Fire	Radionics D8112 Dialer	Main Electrical Room		
Mountain View Sports Pavilion	1185 Castro Street	Intrusion	GE Concord 4 – GSM	Main Electrical Room		
*Police Evidence Room	1000 Villa Street	Burglar	GE Concord 4 – GSM	Wall Next to Door		
Police/Fire Administration	1000 Villa Street	Fire	FireLite SensiScan 2000	Lower Level – Alarm Room		
Rengstorff House	3070 North Shoreline Boulevard	Fire	Radionics D8112	First Floor Closet		
Senior Center	266 Escuela Avenue	Fire	FireLite	Main Electrical Room		
Senior Center	266 Escuela Avenue	Intrusion	Bosch	Main Electrical Room		
*Sewage Pump Station	2920 North Shoreline Boulevard	Other	GE Concord 4 – GSM	Linked with SCADA		
Shoreline Boathouse and Café	3160 North Shoreline Boulevard	Fire	Radionics D8112	Fire Sprinkler Riser Closet		
Shoreline Maintenance Facility	2612 North Shoreline Boulevard.	Fire	FireLite MS-9200 UDLS	Annunciator by Main Door, Panel in Network Room		
*Shoreline Maintenance Facility	2612 North Shoreline Boulevard.	Burglar	GE Concord 4 – SM	Outside Each Group Office		

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Category 1(B): ALARM MONITORING SERVICE OPTIONS

<u>Service Options</u>	<u>Per Account Costs</u>	<u>\$ Annual</u>
Annual Inspection Service Contract (attach any information regarding your pricing)		
Cost to program and check operation of existing alarm system (report any problems) – One-time charge per panel upon start of service (if any)		
Any Additional Charges: Please attach any explanation of additional charge schedule to your bid package		

<u>Labor Charges</u>	<u>\$ Cost</u>
Standard Hourly Rate: Business Hours	
Standard Hourly Rate: Business Hours – Second Person	
After-Hours (Overtime) Hourly Rate: State Hours for this Period	
After-Hours (Overtime) Hourly Rate: Second Person State Hours for this Period	
Weekend Hourly Rate (if different from after-hours rate – for alarm testing)	
Emergency Response Rate: (four-hour guaranteed response)	
Emergency Response Rate: Second Person (four-hour guaranteed response)	

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Category 2(A): ANNUAL FIRE ALARM INSPECTIONS AND TESTING

	<u>Location</u>	<u>Address</u>	<u>Type</u>	<u>Work Hours</u>	<u>Annual \$ Charge</u>
1	Adobe Building	157 Moffett Boulevard	Fire	Business	
2	Police/Fire Administration	1000 Villa Street	Fire/Sprinkler	After Hours	
	FM-200 (three systems)		Suppression		N/A
3	Fire Station No. 1	251 South Shoreline Boulevard	Sprinkler	Business	
4	Fire Station No. 2	160 Cuesta Drive	Sprinkler	Business	
5	Fire Station No. 3	301 North Rengstorff Avenue	N/A	Business	N/A
6	Fire Station No. 4	229 North Whisman Road	N/A	Business	N/A
7	Fire Station No. 5	2915 North Shoreline Boulevard	Sprinkler	Business	
8	Library	585 Franklin Street	Fire/Sprinkler	After Hours	
9	City Hall	500 Castro Street	Fire/Sprinkler	Business	
10	Center for the Performing Arts	500 Castro Street	Fire/Sprinkler	After Hours	
11	Civic Center Parking Garage	500 Castro Street	Fire/Sprinkler	Business	
12	Centennial Plaza	750 West Evelyn Avenue	Sprinkler	Business	
13	Flare Station	2606 North Shoreline Boulevard	Other*	Business	
14	Shoreline Golf Links Pro Shop	2940 North Shoreline Boulevard	Fire	Business	
15	Michaels at Shoreline	2960 North Shoreline Boulevard	Fire	Business	
16	Rengstorff House	3070 North Shoreline Boulevard	Sprinkler	Business	

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	<u>Location</u>	<u>Address</u>	<u>Type</u>	<u>Work Hours</u>	<u>Annual \$ Charge</u>
17	Shoreline Boathouse	3160 North Shoreline Boulevard	Sprinkler	Business	
18	MOC Administration	231 North Whisman Road	Fire/Sprinkler	Business	
19	MOC Fleet Services	231 North Whisman Road	Sprinkler	Business	
20	MOC Buildings A, B and C	231 North Whisman Road	Fire	Business	
21	Men's Dorm	235 North Whisman Road	Fire	Business	
22	Rengstorff Pool	201 North Rengstorff Avenue	Sprinkler	Business	
23	Community Center	201 South Rengstorff Avenue	Sprinkler	Business	
24	Senior Center	266 Escuela Avenue	Fire/Sprinkler	Business	
25	East Mall	Alley by 257 Castro Street	Sprinkler	Business	
26	Eagle Pool	650 Franklin Street	Sprinkler	Business	
27	Mountain View Sports Pavilion	1185 Castro Street	Sprinkler	Business	
28	Graham Pump Station	1185 Castro Street	Sprinkler	Business	
29	Graham Concession Stand	1185 Castro Street	Fire	Business	
30	135 Bryant Street Parking Structure	135 Bryant Street	Sprinkler	Business	
31	850 California Street Parking Structure	850 California Street	Sprinkler	Business	

*Annual System Inspection: (Systems are secondary alarms tied into a SCADA System)

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Category 2(B): ANNUAL FIRE ALARM INSPECTIONS AND TESTING

<u>QTY</u>	<u>U/M</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extension Price</u>
3	Year	Annual cost for inspection service agreement with pricing held firm for first three years.		
1	Year	Optional one-year extension (Year 4).		
1	Year	Optional one-year extension (Year 5).		
		Rates for work not covered by above agreement. Quantities are estimates for bidding purposes only. Actual usage shall determine billing.		
20	Hours	Standard Hourly Rate: Normal business hours for one technician with vehicle, equipment and tools.		
8	Hours	Hourly Rate: After normal business hours for one technician with vehicle, equipment and tools.		
8	Hours	Emergency Response Hours: (Response within four hours) Please specify minimum hours _____		
20	Hours	Extra Laborer – Hourly charges if different.		

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Category 3(A): ANNUAL FIRE SPRINKLER INSPECTIONS AND TESTING

<u>Location</u>	<u>Address</u>	<u>Type</u>	<u>Annual Due</u>	<u>5-Year Due</u>	<u>Annual Cost</u>	<u>5-Year Cost</u>
Adobe Building	157 Moffett Boulevard	Fire	NOW	NOW		
Police/Fire Administration	1000 Villa Street	Fire/Sprinkler	NOW	NOW		
Fire Station No. 1	251 South Shoreline Boulevard	Sprinkler	NOW	NOW		
Fire Station No. 2	160 Cuesta Drive	Sprinkler	NOW	NOW		
Fire Station No. 5	2915 North Shoreline Boulevard	Sprinkler	NOW	11/10		
Library	585 Franklin Street	Fire/Sprinkler	NOW	6/12		
City Hall	500 Castro Street	Fire/Sprinkler	NOW	NOW		
Center for the Performing Arts	500 Castro Street	Fire/Sprinkler	NOW	NOW		
Civic Center Parking Garage	500 Castro Street	Fire/Sprinkler	NOW	NOW		
Centennial Plaza	750 West Evelyn Avenue	Fire/Sprinkler	NOW	11/07		
Shoreline Maintenance Facility	2612 North Shoreline Boulevard	Fire/Sprinkler	NOW	NEW		
Shoreline Golf Links Pro Shop	2940 North Shoreline Boulevard	Fire/Sprinkler	NOW	5/12		
Michaels at Shoreline	2960 North Shoreline Boulevard	Fire/Sprinkler	NOW	6/07		
Rengstorff House	3070 North Shoreline Boulevard	Fire/Sprinkler	NOW	6/06		
Shoreline Boathouse	3160 North Shoreline Boulevard	Fire/Sprinkler	NOW	5/08		

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<u>Location</u>	<u>Address</u>	<u>Type</u>	<u>Annual Due</u>	<u>5-Year Due</u>	<u>Annual Cost</u>	<u>5-Year Cost</u>
MOC Administration	231 North Whisman Road	Fire/Sprinkler	NOW	11/08		
MOC Fleet Services	231 North Whisman Road	Fire/Sprinkler	NOW	8/08		
MOC Buildings A, B and C	231 North Whisman Road	Fire/Sprinkler	NOW	11/08		
Covered Storage Facility	231 North Whisman Road	Sprinkler	NOW	NEW		
Rengstorff Pool	201 North Rengstorff Avenue	Sprinkler	NOW	N/A		
Community Center	201 South Rengstorff Avenue	Sprinkler	NOW	9/05		
Senior Center	266 Escuela Avenue	Fire/Sprinkler	NOW	12/11		
Child-Care Center	260 Escuela Avenue	Fire/Sprinkler	NOW	NEW		
East Mall	Alley by 257 Castro Street	Sprinkler	NOW	10/05		
Eagle Pool	650 Franklin Street	Sprinkler/Private Hydrant	NOW	N/A		
Mountain View Sports Pavilion (MVSP)	1185 Castro Street	Fire/Sprinkler	NOW	9/05		
Graham Pump Station	1185 Castro Street	Fire/Sprinkler	NOW	5/12		
Graham Concession Stand	1185 Castro Street	Fire/Sprinkler	NOW	5/12		
135 Bryant Street Parking Structure	135 Bryant Street	Fire/Sprinkler	NOW	3/06		
850 California Street Parking Structure	850 California Street	Fire/Sprinkler	NOW	5/12		

PROPOSAL NO. R100520 REQUEST FOR PROPOSALS FOR ALARM MONITORING, ANNUAL FIRE ALARM INSPECTIONS AND TESTING AND ANNUAL FIRE SPRINKLER INSPECTIONS AND TESTING.

<u>Service Options</u>	<u>Per Account Costs</u>	<u>\$ Annual</u>
Annual Inspection Service Contract (attach any information regarding your pricing)		
Cost to program and check operation of existing alarm system (report any problems) – One time charge per panel upon start of service (if any)		
Any Additional Charges: Please attach any explanation of additional charge schedule to your bid package		

PROPOSAL NO. R100520 REQUEST FOR PROPOSALS FOR ALARM MONITORING, ANNUAL FIRE ALARM INSPECTIONS AND TESTING AND ANNUAL FIRE SPRINKLER INSPECTIONS AND TESTING.

<u>Labor Charges</u>	<u>\$ Cost</u>
Standard Hourly Rate: Business Hours	
Standard Hourly Rate: Business Hours – Second Person	
After-Hours (Overtime) Hourly Rate: State hours for this period:	
After-Hours (Overtime) Hourly Rate: Second Person State hours for this period:	
Weekend Hourly Rate: (if different from after-hours rate – for alarm testing)	
Emergency Response Rate: (four-hour guaranteed response)	
Emergency Response Rate: Second Person: (four-hour guaranteed response)	
Any differential charges for services:	
Time and Material Charges for Service Calls:	

Economies of Scale

[illegible]

PROPOSAL NO. R100520 REQUEST FOR PROPOSALS FOR ALARM MONITORING,
ANNUAL FIRE ALARM INSPECTIONS AND TESTING AND ANNUAL FIRE
SPRINKLER INSPECTIONS AND TESTING.

SECTION 8: PROPOSER'S REFERENCES

The Proposer is **required** to provide a minimum of five (5) references where work of a similar size and nature was performed within the five (5) years. This will enable the City of Mountain View to judge the responsibility, experience, skill and business standing of the Proposer.

REFERENCES

Client Name: _____	Contact Name: _____
Address: _____	Phone Number: _____
_____	Fax Number: _____
Date of Project (when was work performed) _____	Email address: _____
Describe what product or service was provided:	

Client Name: _____	Contact Name: _____
Address: _____	Phone Number: _____
_____	Fax Number: _____
Date of Project (when was work performed) _____	Email address: _____
Describe what product or service was provided:	

Client Name: _____	Contact Name: _____
Address: _____	Phone Number: _____
_____	Fax Number: _____
Date of Project (when was work performed) _____	Email address: _____
Describe what product or service was provided:	

Client Name: _____	Contact Name: _____
Address: _____	Phone Number: _____
_____	Fax Number: _____
Date of Project (when was work performed) _____	Email address: _____
Describe what product or service was provided:	

Client Name: _____	Contact Name: _____
Address: _____	Phone Number: _____
_____	Fax Number: _____
Date of Project (when was work performed) _____	Email address: _____
Describe what product or service was provided:	

PROPOSAL NO. R100520 REQUEST FOR PROPOSALS FOR ALARM MONITORING,
ANNUAL FIRE ALARM INSPECTIONS AND TESTING AND ANNUAL FIRE
SPRINKLER INSPECTIONS AND TESTING.

SECTION 9: NONSUBMITTAL RESPONSE FORM

NOTE TO BIDDER:

If your company's response is "nonsubmittal," the City of Mountain View is very interested in the reason for such response since the City of Mountain View desires to ensure that the procurement process is fair, nonrestrictive and attracts maximum participation from interested companies. We, therefore, appreciate your response to this nonsubmittal response form.

PLEASE INDICATE YOUR REASON FOR RESPONDING WITH A "NONSUBMITTAL":

____ UNABLE TO MEET REQUIREMENTS FOR THIS PROJECT.

____ UNABLE TO MEET TIME FRAME ESTABLISHED FOR START AND/OR COMPLETION
OF PROJECT.

____ PLEASE REMOVE OUR COMPANY'S NAME FROM RECEIVING SIMILAR TYPE
SOLICITATIONS

____ OTHER/COMMENTS: _____

Your response will be given careful consideration, and included in the contract file. Your input will assist the City of Mountain View in determining changes necessary to increase maximum participation and competition.

Authorized Signature

Title

Date

Name of Company

Company Address

Business Telephone Number

E-Mail Address